

Bolivar Utility Board  
June 1, 2017

The Bolivar Utility Board met in regular session Thursday, June 1, 2017, at the Bolivar Municipal Center with the following attendance:

Present:	Jerry Wilhite, Chairman	Also Present:	Cliff Henson, Director
	Larry Crawford		Barrett Stevens, Mayor
	Joe Clark		Julian McTizic, Mayor-elect
	Todd Lowe		Shelia Dellinger, Clerk
Absent:	Paul Fuller		Wes Clayton, Attorney

Chairman Wilhite called the meeting to order and asked if there were any corrections to the May 9, 2017, minutes. There being no corrections, Mr. Crawford moved, seconded by Mr. Lowe to approve and dispense with the minutes as presented. All voted "Aye."

New Business:

Chairman Wilhite welcomed Bolivar Utility Department's new director, Mr. Cliff Henson. At this time Chairman Wilhite turned the meeting over to Mr. Henson for his updates to the board.

- The Utility Director, Mr. Cliff Henson, gave the board a three year plan of what his goals were for the fiscal years of 2017 – 2019. They were as follows:

2017

- Security system for the BUD office which will allow protection for the employees and the public.
- Replace two service trucks that have over 250,000 miles
- Completion of GSI sewer mapping and being GSI mapping on water mains
- Replacing underground lift station on Nuckolls Road with CDBG grant funds

2018

- Reapply for 2018 CDBG grant to replace another aging sewer lift station, replace aerators at the lagoon that are over 15 years old.
- Replace two trucks for this year also. With the aging fleet of trucks and cost of maintenance, it would be a great asset to our department to have a dependable fleet of vehicles.
- Continue GSI mapping program to finish up the water mains.
- Aggressively push to extend the natural gas system throughout Hardeman County that meets the criteria of BUD's line extensions.

- BUD will schedule cleaning another cell at the wastewater lagoon. One cell was cleaned in 2016. With the equipment used through Bolivar Police Department this was done at very little cost.
- If money is available, BUD is looking at replacing some of the old galvanized mains that serve a number of residents. Many of the valves have broken or failed. Would like to restore the water system the way it was intended to be.

## 2019

- Apply for CDBG Grant
  - Continue to look at and access the fleet of trucks
  - Continue to work on Natural Gas Line extensions
  - Continue to work on replacing the deteriorating water lines as funds become available
  - Begin to change out program on replacing the old gas relief valves on the main gate regulator stations
  - Continue to upgrade the GSI program and incorporate our Pipeline Integrity Management Program to stay in compliance with regulatory guidelines
- Discussion and approval of Resolution 17-002, to Approve Purchase Agreement for TN Energy Acquisition Corp. (See attached) Mr. Henson explained this is the same contract the City of Bolivar past several years ago and would like to have approval to execute the contract again. Mr. Lowe made a motion, seconded by Mr. Clark to approve the contact contingent of council approval. All voted "Aye."
  - Discussion and Approval of Drought Management Plan. This plan was recommended and approved by the State of TN. Mr. Crawford moved, seconded by Mr. Clark to adopt and implement the attached proposed plan upon council approval. All voted "Aye."
  - The board discussed the budgets for BUD for the fiscal year 2017-18. Mr. Henson informed the board of the capital outlay equipment that was needed for the gas, water and sewer departments. After much discussion, Mr. Crawford moved, seconded by Mr. Clark to pass the 2017-18 gas, water and sewer budgets, contingent upon the Bolivar City Council's approval. All voted "Aye."
  - Mr. Henson informed the board that Mr. Jim Nuckolls has been appointed as the Superintendent of the Bolivar Utility Department. This was recommended by Mr. Henson and approved by Mayor Stevens. The board concurred with this promotion.
  - Gas prices for the month have not been received at this time.

Chairman Wilhite thanked Mr. Henson for the information and good job of putting this information together.

Mayor Stevens informed the board that CB&S Bank had contacted him about the City of Bolivar purchasing the land directly in front of the water department shop on Jackson Street. This would be a valuable piece of property for BUD to purchase in order to build a storage shop and have a place to park equipment. This property can be purchased for \$25,000.00. Mr. Henson

has included this in the budget for 2017-18, but this will take council approval to purchase the land. The board was in full agreement to ask the Bolivar City Council to approve this purchase.

Chairman Wilhite informed the board it was time to update the records on the Utility Board member's appointments. There have been some changes in the code book that reflects the term of office for the members. Mayor- elect McTizic will be working with Chairman Wilhite in July to get this corrected.

There being no further business, Mr. Crawford moved, seconded by Mr. Lowe to adjourn the meeting. All voted "Aye."

Attest:

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Chairman

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Director

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Member

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Member

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Member