

Bolivar Utility Board  
April 5, 2017

The Bolivar Utility Board met in regular session Wednesday, April 5, 2017, at the Bolivar Municipal Center with the following attendance:

Present: Jerry Wilhite, Chairman	Also Present: Clyde Dellinger, Director
Larry Crawford	Cliff Henson, Manger
Paul Fuller	Shelia Dellinger, Clerk
Todd Lowe	Wes Clayton, Attorney
Absent: Joe Clark	Absent: Mayor Barrett Stevens

Chairman Wilhite called the meeting to order and asked if there were any corrections to the March 1, 2017, minutes. There being no corrections, Mr. Crawford moved, seconded by Mr. Lowe to approve and dispense with the minutes as presented. All voted "Aye."

Chairman Wilhite stated each member received a copy of a Service Agreement that has been prepared by Bolivar Utility Department and Spring Creek Utility District. Attorney Wes Clayton has reviewed the documents and stated he felt it would help both entities in collecting past due bills. Mr. Fuller moved, seconded by Mr. Lowe to approve the attached Service Agreements. All voted "Aye."

(See attached)

Mr. Dellinger informed the board he would be resigning his position from the Tennessee Energy Acquisition Board effective May 3, 2017. He stated if the board would like to appoint Mr. Cliff Henson to serve on this board they would need to approve for him to fill this position and send a letter to Mr. Mark McCutcheon, President of TEAC, requesting Mr. Henson to replace Mr. Dellinger's position. Chairman Wilhite asked Mr. Henson if he was willing to serve as the Bolivar Utility Departments representative and he concurred in accepting. Mr. Crawford moved, seconded by Mr. Fuller to approve this appointment and have Chairman Wilhite to submit a letter for this request. All voted "Aye."

Mr. Dellinger stated BUD was in desperate need of a new zero turn mower. This is a budgeted item in the gas department, and he is asking for the board's approval to advertise for bids. Mr. Lowe moved, seconded by Mr. Fuller to approve to have the Utility Department to advertise and accept bids at the next scheduled meeting. All voted "Aye."

Mr. Dellinger stated gas prices for the month of March and April is .65 cents.

There being no further business, Mr. Crawford moved, seconded by Mr. Lowe to adjourn the meeting. All voted "Aye."

Attest:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Director

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

## Bolivar Utility and Spring Creek Delinquent Account Agreement

The Bolivar Utility Department is requesting that Spring Creek Utility District enter into a mutual delinquent account agreement.

The purpose of this agreement is to work together in order to prevent a water customer from moving from one utility to another with a delinquent account.

If a customer moves from one utility to another owing a bill, we will work together to collect the delinquent account before service would be allowed by the other utility.

Bolivar Utility will create a list monthly and share it with Spring Creek Utility, so they will have an active list at the end of each billing cycle. Spring Creek Utility will do the same.

Every Customer on both Bolivar Utility and Spring Creek Utility District will be treated the same.

No financial information regarding the mutual customer will be exchanged other than the utility delinquency information and no information of any sort will be provided to any person or entity other than employees of the two utilities.

**This Institution is an equal opportunity provider and employer**

**Bolivar Utility Department**

**NON-DISCRIMINATION**

The City of Bolivar does not discriminate on the basis of race, color, religion, national origin, sex, age or handicapped status in the admission or access to or treatment or employment in its federally assisted programs or activities. Barrett Stevens, Mayor, 211 N Washington St. has been designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Housing and Urban Development's (HUD) regulations Implementing Section 504 (24CFR part 8, dated June 2, 1988) Section 3 (24 CFR Part 135, dated October 23, 1973) Use of small and disadvantaged businesses and hiring lower income residents of the Project area), Equal Employment Opportunity Act of 1978 (In House Equal Employment Opportunity), Executive Order 11246, as amended by Executive Order 11375 (Equal Employment Opportunity on Federal Assisted Construction Contracts), And Executive Order 11625 (Minority Entrepreneurship).

**2. SERVICE AGREEMENT**

The undersigned hereby makes application for Utility Service at Bolivar Utility Department and agrees to pay for said services as measured by the Utility meters according to rates applicable.

*Bolivar Utility Department and Spring Creek Utility District have agreed by contract to collect past due amounts for each entity. Any past due amount with Spring Creek Utility must be paid prior to connections through Bolivar Utility. These delinquencies may be paid either at Spring Creek Utility or Bolivar Utility Department. Also, if any time Bolivar Utility is informed of a past due amount with Spring Creek after connection is made; this amount will be added to your Bolivar Utility bill and subject to disconnection.*

The applicant agrees to permit authorized agents of the Utility free access to the premises of the consumer for the purpose of readily accessible for examination, reading, replacement, removal, or necessary maintenance.

The Bolivar Utility Department shall have the right, but shall not be obligated to inspect any installation before service is introduced, or at any time, and reserves the right to reject any piping or appliances not in accordance with Bolivar Utility Department or an applicable safety standards, but such inspections or piping or appliances and shall not render Bolivar Utility Department liable or responsible for any loss or damage resulting from defects in the installation, piping or appliances or from violation of the Ordinances Rules and Regulations, now in force or as may hereafter be adopted from accidents which may occur on customer's premises. It is the policy of Bolivar Utility Department that all property owners identify underground utilities and/or any underground items of significance on their property. The Bolivar Utility Department will not be responsible for damages or repairs to any underground item not identified prior to installation of a gas and/or water service. Your local electrician or plumber will be able to identify underground utilities for you. Prior to paying your fees for service, please be prepared to identify underground items.

The applicant agrees that this application is subject to the Utility Rules and Regulations, now in force or as may hereafter be adopted, copies of which are open for inspection at the office of the Utility; and that such rules and regulations are a part of this agreement.

**\*\*ALL CONNECTION FEES/GAS LINE FEES/WATER & SEWER TAP FEES ARE NON-REFUNABLE\*\***

I understand that the above charges and agree to pay them in accordance with the rules and regulations of Bolivar Utility Department.

*Applicant*

Signature \_\_\_\_\_ Date \_\_\_\_\_