

Bolivar Utility Board  
June 3, 2020

The Bolivar Utility Board met in regular session on the above date with the following attendance:

Members Present:

Dr. Jerry Wilhite, Chairman  
Larry Crawford  
Paul Fuller

Also Present:

Cliff Henson, Director  
Julian McTizic, Mayor  
Wes Clayton, Attorney  
Shelia Dellinger, City Administrator  
Joey Geter, CPA

Absent:

Dylan Hill  
Linc Polk

Chairman Wilhite called the meeting to order and welcomed all guest. At this time, he asked for a motion to approve and dispense with the minutes of May 6, 2020. Mr. Crawford moved, seconded by Mr. Fuller to approve the minutes as written. Mr. Fuller seconded the motion. All voted "Aye."

**New Business:**

**Audit Presentation:**

Chairman Wilhite welcomed Mr. Joey Geter, CPA with Cowart Reese Sargent. Mr. Geter thanked the Mayor and Board members for allowing their firm to do the audit. Mr. Geter presented the fiscal year 2018-19 audits for the gas, water, and sewer funds. The net income for the water/sewer accounts was \$572,325, which was a good increase from last year. He stated the water/sewer departments were do very well. The net position of the gas department showed a loss of \$60,243; this was due to the very mild winter and gas sales being low. Mr. Geter stated the gas, water, and sewer departments were in sound financial condition. There being no further questions, Mr. Crawford made a motion to approve the audit as presented, contingent council approval. Mr. Fuller seconded the motion with all voting "Aye."

**Budget Fiscal Year 2020-21**

Chairman Wilhite stated copies of the gas, water and sewer budgets for the fiscal year 2020-21, had been given to all members to review. Mr. Cliff Henson, Director, stated there was no capital outlay in any of these budgets. After a short discussion, Mr. Fuller made a motion to approve the gas, water and sewer budgets as presented contingent council approval. Mr. Crawford seconded the motion. All voted "Aye."

**Upgrade Neptune System**

Mr. Cliff Henson informed the board the Meter Automatic Reads (MAR) program was budgeted to be updated this year. This program will not be able to totally ready until September 2020,

therefore, the only cost the utility department will be out this budget year will be approximately \$9,000 for the equipment. The fee for each meter will be billed out in September. This has been added to the 2020-21 budget.

**Old Business:**

**CDBG Bid Approval (R. Jones Underground)**

Chairman Wilhite reported the CDBG grant bid opening for the sewer project was opened last month and there were questions concerning the low bid from Enscor, LLC. The boards asked Mr. Robert Stigall, Engineer, to review these bids and make a recommendation at the June meeting. Mr. Stigall reviewed the bids and upon the results of the bid opening, it is his recommendation that the project be awarded to the lowest responsible bidder, R. Jones Underground in the base bid less deductive alternate numbers 1 and 2 amount of \$516,193.00, contingent upon concurrence from the Tennessee Department of Economic and Community Development. The lowest bidder did not show their lining subcontractor as required by Section 3.03-E of the specifications. After a brief discussion, Mr. Fuller made a motion to take the recommendation of Mr. Stigall, Engineer, and accept the lowest responsible bidder from R. Jones Underground, contingent council approval. Mr. Crawford seconded the motion. All voted "Aye."

There being no further business, Mr. Crawford moved, seconded by Mr. Fuller to adjourn the meeting. All voted "Aye."

Attest